

## Food and Beverage Event Booking Policy



The booking policy is designed to give members fair access to the club while minimising the impact on regular activities.

### Dining Room

1. Only one wedding or private event will be allowed per month on weekends from February to December. There is no restriction on midweek events.
2. No private events will be allowed on long weekends or from Boxing Day until the end of January;
3. These restrictions do not apply to official club events such as Summer Drinks, KPMG Day and regatta presentations;
4. When the dining room is closed for an event the Lounge Bar and half the Northern Deck will be available for dining with a reduced a la carte menu.

### Fort Room

1. The Fort Room (Western Bar) may be booked exclusively from February to December. The estimated capacity is up to 60 seated and 100 cocktail style;
2. From Boxing Day to the end of January this area may be booked by members with the approval of the General Manager;
3. Events in the Fort Room can run parallel to regular service in the dining room;
4. When the Fort Room is not booked for an exclusive function, it will be available to be used to extend the restaurant for dining.

### Northern Deck

1. The Northern Deck is not available to be booked for private functions
2. The club may reserve some tables for regatta sponsors and presentations. These tables will be clearly marked with a reservation time.
3. Weddings who have booked the Dining Room are allowed access to the half of the Northern Deck for the duration of the function.

### Members' Bar Lounge

1. Not available to be booked for private functions if the Clubhouse is open for trade.

### Lacco Room

1. Available for conferencing, meetings and private dining.

### Race Tower

1. Available for meetings and private dining when not being used for racing.

### Notes

1. Member events will **not** be charged a room hire fee. Minimum food and beverage spend for all events (excluding the non-member venue hire fee) will be:
  - Dining Room only \$25,000
  - Western Bar only \$5,000
  - Dining Room and Western Bar \$30,000
2. A room hire fee of \$8,000 will be charged for exclusive non-member events in the dining room and \$3,000 for the Western Bar.
3. All functions will adhere to our current liquor licence in relation to capacity and timings. Some Club events may require special licences.
4. The Clubhouse will be available for events mid-week.